

JOINT LOSS MANAGEMENT COMMITTEE

MEETING MINUTES

April 12, 2016

Safety Center 2nd floor Meeting Room 15 Legends Drive

Call to Order

Meeting called to order 1:30pm.

Attendance

Present: Donna Fitzpatrick-Admin./HR & JLMC Chair, Jon Daigle-Police, Linda O'Okeefe-Wastewater, Kim Blichmann-Tax, Diane Boyce-Public Works, Dennis Desrochers-Fire-Rescue (union rep.), Rob Hebert-PW Parks & Rec., Phil Arnone-PW Parks & Rec., and Lee Ann Chase-Library.

Missed: Matt Lavoie-CEO, Mike Hoisington-Fire-Rescue, and Bruce Kudrick-Wastewater.

Approval of Minutes

R. Hebert motioned to approve the JLMC minutes of 03/08/16. Seconded by D. Boyce. Vote unanimously in favor.

Site Advocates – NHIT Wellness Incentives

Meredith McGilvray, NHIT: Facilitated discussion on May 2nd-27th Water Hydration Challenge and site advocate reporting process. She also distributed water bottles to the site advocates.

Inspections

Safety Center: R. Hebert and D. Desrochers will complete the Transfer Station inspection prior to our next JLMC meeting.

Workers' Compensation (WC) Claims/Prevention Trainings

D. Fitzpatrick: Facilitated discussion of upcoming Primex WC on-site training to supervisory level and above and to the 3 larger department administrative support staff (Public Works, Fire-Rescue and Police). This training will include additional best practice steps Primex would like the Town to complete on First Report of Injuries such as a supervisory pre-investigation of the WC injuries/illnesses. More to come in the near future on this subject matter.

Trainings scheduled

06/23/16 4-5pm @ Town Hall gymnasium = Summer Safety Training for Fun-in-Sun employees

Safety Manual/Trainings

None.

Other

None.

Adjournment

D. Boyce motioned to adjourn at 2:35pm. Seconded by R. Hebert. Vote unanimously in favor.